

THE ASSOCIATED GARDEN CLUBS OF SPOKANE
GRANT APPLICATION 2024

AGC'S Mission Statement: The Associated Garden Clubs of Spokane seeks to bring together individuals and clubs to promote the beautification of the city and county of Spokane, to provide education and to encourage growing food and fine flowers for the home gardener and partner organizations.

Only one grant per organization will be considered in any given year. Some exceptions may be considered. Applicants may have grant requests considered, and possibly awarded, for two consecutive years. A two-year hiatus is then required before any further grants to that organization are considered.

APPLICATION DETAILS:

Applicant Name/Organization: _____

Date: _____ Amount Requested: _____

Contact Person: _____

Phone: _____

Email: _____

Mailing Address: _____

Please use the numbers and information required as a format for your responses.

1. Please describe your project and how it fits with the AGC'S mission statement above. Attach additional pages, brochures, etc. as needed.
2. Include a timeline and steps to completion for the project.
3. Attach a copy of your organization's mission statement and if applicable the Board of Directors.
4. What is the anticipated budget of your project? Include costs for all supplies and materials. Be advised AGC will not fund any labor, administrative, salary, design, or consultation fees as part of the grant.
5. What additional funding do you anticipate?
6. How will the project be maintained?
7. How will you publicize AGC's grant to you?
8. Where/from whom did you learn about this grant opportunity?
9. If a grant is awarded, to whom will the check be made out?
 - A. Is there a bank account in the name of the organization? If not, please explain.
 - B. Who will be authorized to manage the account the grant is deposited into?
 - C. How will financial accounting be maintained?

IMPORTANT DATES:

Application deadline is May 31, 2024

Disbursements for all successful applications received by the deadline date will be made **by the end of June 2024**. If the application is not completed in full, project funding will be denied. Successful applicants will be notified by phone prior to disbursements.

CONTACT INFORMATION AND GRANT FOLLOW-UP REQUIREMENTS:

The applicant or other representative of the project is expected to provide an **in-person report** on the project to AGC at one of our monthly meetings. Photographs and other pertinent materials should be included. Power points may be used. Meetings are held on the fourth Friday of the month at the Manito Park meeting room directly east of Gaiser Conservatory at Manito Park. Friday meeting dates for 2024-2025 are September 27, October 25, March 28, April 25 and May 23 at 10:00 am. Please contact Jennifer Ogden (H: 509-747-3930, jlmogden@earthlink.net) to determine a date for your presentation as you complete your project.

Questions, applications with supporting paperwork, and final written report should be sent to **Lynn Davis, Grant Chair of the Ways and Means Committee**.

For **questions**, please call or text Lynn at Cell: 267-377-5684 or e-mail lynndavis6@verizon.net.

A **final written report** of the project from the grant applicant is due **by June 30, 2025** to Lynn Davis.

Applications with all paperwork attached and **final reports** should be mailed to The Associated Garden Clubs of Spokane; c/o Lynn Davis, Grant Chair of the Ways and Means Committee; P.O. Box 8363; Spokane, WA 99203 **OR** e-mailed to lynndavis6@verizon.net.