

THE ASSOCIATED GARDEN CLUBS OF SPOKANE

GRANT APPLICATION 2025

AGC'S Mission Statement: The Associated Garden Clubs of Spokane seeks to bring together individuals and clubs to promote the beautification of the city and county of Spokane, to provide education and to encourage growing food and fine flowers for the home gardener and partner organizations.

Only one grant per organization will be considered in any given year. Applicants may have grant requests considered and awarded for two consecutive years. A two-year hiatus is then required before any further grants to that organization are considered. Exceptions to the above may be considered.

APPLICATION DETAILS:

Applicant Name/Organization: _____

Date: _____ Amount Requested: _____

Contact Person: _____

Phone: _____

Email: _____

Mailing Address: _____

Please use the numbers and information required as a format for your responses. If the application is not complete, project funding will be denied.

1. Please describe your project and how it fits with the AGC'S mission statement above. Attach additional pages, brochures, and other supporting documents as needed.
2. Include a timeline and steps to complete the project.
3. Attach a copy of your organization's mission statement and the Board of Directors or names of the Project Leaders overseeing the grant.
4. What is the anticipated budget of your project? Include itemized costs for all supplies and materials. Bids and quotes from suppliers are suggested. Be advised AGC will not fund any labor, administrative, salary, design, or consultation fees as part of the grant.
5. What additional funding do you anticipate?
6. How will the project be maintained?
7. How will you publicize AGC's grant?
8. How did you learn about this grant opportunity?
9. If a grant is awarded:
 - A. To whom should the check be made?
 - B. To whom should the check be mailed?

- C. What bank will hold the money for your grant? If none, please explain.
- D. Who will be authorized to manage the account for the grant?
- E. How will financial accounting be maintained?

IMPORTANT DATES:

Application deadline is May 31, 2025. Email or mail to Lynn Davis.

Disbursements for all successful applications received by the deadline date will be made **by the end of June 2025.** Successful applicants will be notified by phone prior to disbursements.

GRANT FOLLOW-UP REQUIREMENTS:

1. The applicant or other representative of the project is required to provide an **in-person report on the project to AGC Members at one of our five monthly meetings.**
 - A. Photographs and other pertinent materials should be included. Power points may be used.
 - B. Meetings are on the fourth Friday of September, October, March, April and May from 10:00 to 12:00 at the Manito Park meeting room directly east of the Gaiser Conservatory.
 - C. Meeting dates for 2025-2026:
September 26, 2025
October 24, 2025
March 27, 2026
April 24, 2026
May 22, 2026.
 - D. You will **receive an email in August of 2025** asking you to determine the date of your presentation. A member of the Grant Committee will contact you to verify the date and discuss your planned presentation.
2. **A final written report** of the project is due by **June 30, 2026** to Lynn Davis.

CONTACT INFORMATION:

Applications with supporting paperwork, and the **final written report** should be sent to **Lynn Davis, Grant Chair. lynndavis6@verizon.net** or mailed to **Associated Garden Clubs of Spokane, Attn: Lynn Davis, Grant Chair, P.O. Box 8363, Spokane WA 99203**

For **questions**, please call or text Lynn Davis (Cell: 267-377-5684) or e-mail (lynndavis6@verizon.net).

